

## **Cherwell District Council and South Northamptonshire Council**

### **Joint Commissioning Committee**

Minutes of a meeting of the Joint Commissioning Committee held at Bodicote House, Bodicote, Banbury, Oxfordshire OX15 4AA, on 8 March 2018 at 9.30 am

Present: Councillor Barry Wood (Vice-Chairman, in the Chair)

Councillor Phil Bignell  
Councillor Rebecca Breese  
Councillor Roger Clarke  
Councillor Mike Kerford-Byrnes  
Councillor D M Pickford  
Councillor Barry Richards

Substitute Members: Councillor G A Reynolds (In place of Councillor Nicholas Turner)  
Councillor Rosie Herring (In place of Councillor Anthony S. Bagot-Webb)

Also Present:: David Slatter, Penna (for agenda item 9)

Apologies for absence: Councillor Ian McCord  
Councillor Anthony S. Bagot-Webb  
Councillor Chris Lofts  
Councillor Dan Sames  
Councillor Nicholas Turner

Officers: Yvonne Rees, Chief Executive  
Stuart Wheeldon, Commercial and Business Support Manager (for agenda item 8)  
Natasha Clark, Interim Democratic and Elections Manager

#### **72 Declarations of Interest**

There were no declarations of interest.

#### **73 Petitions and Requests to Address the Meeting**

There were no petitions or requests to address the meeting.

#### **74 Chairman's Announcements**

There were no Chairman's announcements.

75 **Minutes**

The Minutes of the meeting of the Committee held on 22 January 2018 were agreed as a correct record and signed by the Chairman.

76 **Urgent Business**

There were no items of urgent business.

77 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of Local Government Act 1972, the press and public be excluded from the meeting for the following items of business, on the grounds that they could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act and that in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

78 **Proposal and Business Case for a fully cost recoverable Environmental Health Consultancy and Training Service for Food Businesses**

The Director of Operational Delivery submitted an exempt report to consider the councils proposal for a discretionary charged for consultancy within the Environmental Health and Licensing Service.

Members asked a number of questions were duly provided.

**Resolved**

- (1) That the introduction of a chargeable Environmental Health Consultancy and Training Service for food businesses across both councils, on a fully cost recoverable basis be agreed in principle.

(The Commercial & Business Support Manager and the Interim Democratic and Elections Manager left the meeting at the conclusion of this item)

79 **Management Restructure: Interviews for the Post of Executive Director: Wellbeing**

The committee considered the applications that had been received for the posts of Executive Director: Wellbeing. The committee saw each of the applicants in turn and asked them a number of questions.

Following the interviews the committee evaluated the applications and considered the supporting information from the assessment centre.

**Resolved**

- (1) That Jane Carr be appointed Executive Director: Wellbeing.

The meeting ended at 12.06 pm

Chairman:

Date: